

**MINUTES OF THE BOARD OF DIRECTORS
REGULAR MEETING
OTTER POND HOMEOWNERS ASSOCIATION, INC.**

August 8, 2018

[revision 1]

Present: Charli Oswald, Lois Sailors, Tim Heavers, Mark Bollinger & Roy Anderson.

Guests: Janene Beard, Jessica Beard, Kathy Heavers

Meeting called to order at 3:00 pm.

Minutes: Minutes from the July 12th, 2018, OPHOA Board Meeting were approved.

Committee Reports:

Open Space – Lois and Kathy are reorganizing this committee. Details of membership and chairman-ship are being worked on.

Ponds – heat is affecting it, but it remains healthy; waiting for cooler weather!

Social – “*Fourteener Parties*” (a social the 14th of every month) continuing through out summer.

Boat House – needs paint; will budget for 2019.

ARB – A new member, Jessica Beard, has been added to the ARB Board. Three ARBs have been turned in/approved; one remains in progress (City Permit not yet provided).

Other Committees – no reports.

Unfinished Business:

Marina Bridge – Tim obtained a bid to replace the handrail and loose braces, and apply 2 coats of stain for \$1,420. Charli moved to approve the bid, subject to the contractor providing liability insurance; Mark seconded; approved unanimously. Our intention is to do the work after the Martins leave for winter!

Ditch Maintenance – water is flowing (at 70% of normal). No issues noted.

Rentals Concern – Several concerns that merit Board discussion were raised by residents. Due to Meeting time constraints, the Board tabled this discussion until the September meeting.

New Business:

Financial Reports – Tim reported the budget is on track; checking has \$18.5k; the reserve account \$51k.

Non Compliance Issues – Weeds, trailers, unused vehicles, dead trees all are a concern – many complaints have been made verbally; To formally note an issue, please fill out the form (provided on the web) and deliver or mail to Charli. *Residents are asked to make an effort to clean weeds or non-compliance letters will be sent!*

Spillway Cleaning – Janene noted that the board on the grate at the spillway is precarious making cleaning (leaves & debris) dangerous. Mark will secure the platform, and make a recommendation for further safety enhancements at the next Board Meeting.

Janene & Jessica's Concerns:

a) Halloween traffic/child safety – Numerous ideas were discussed; Jessica will investigate what can be done with City help.

b) Shade/Trees at the Boat House – Issues associated with trees (expense, root issues, water requirements, leaves) are topics the Board deals with regularly. Since portable shelters can be easily utilized, the Board feels current funds are better used for maintenance of existing landscape and amenities, however this request will be referred to the Open Space committee.

c) Docks – A more stable dock is desired to assist boat access; Mark noted he would investigate a possible

dock at the north end of the lake (move an existing one) and report at the next meeting.

d) Increased Speeding – we have all seen speeds throughout the neighborhood on the increase; *WE ask everyone to slow down and remind your neighbors too!* Jessica will investigate a possible 3-way Stop at the Otter Pond Drive/Circle intersection.

Next Meeting – Next month's meeting will be Wednesday, September 12th at **3:00 pm**, at *Timberline Bank*.
Meeting adjourned at 4:59 pm.

--Minutes submitted by Roy Anderson, HOA Secretary